

# City of Pioneer Village

4700 Summitt Drive Louisville, KY 40229  
Phone (502) 957-3800 Fax (502) 957-4580

**RE: Business License COVERALL / Occupational Tax:**

Please submit the following information to purchase a business license coverall /occupational license, for the City of Pioneer Village. Renewal is done on an annual basis. If you plan to do business within the city boundaries of Pioneer Village during the fiscal year the cost is **\$300.00**.

All checks need to be made payable to the City of Pioneer Village.  
When you remit, please send a self-addressed stamped envelope to:

City of Pioneer Village  
Business License  
4700 Summitt Drive  
Louisville, KY 40229

Please allow a week for your license to be returned. If you do not wish to mail your payment, City Hall business hours are: Monday – Thursday 8am - 4:15pm and Friday's 8am -3:45pm. If you have any questions or concerns, please call the number above.

Please remember all business owners are required to pay a **1.5% Occupational payroll tax**. The tax forms must be returned quarterly whether you have had any employees paid during the period or not.

Please provide the following information:

**Business Name/Owner:** \_\_\_\_\_

**DBA:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip Code** \_\_\_\_\_

**Phone#:** \_\_\_\_\_

**Federal ID or Social Security #:** \_\_\_\_\_

**Email:** \_\_\_\_\_

Thank you,

*Michaele McCauley*

City Clerk / Treasurer